



# S. S. STEEL LIMITED

The Pearl Trade Center (11<sup>th</sup> Floor), Cha-90/3, Pragati Sarani, North Badda, Dhaka-1212  
Tel: 02 9856988, Fax: 02 9815968

## NOTICE OF THE 18<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 18th Annual General Meeting of the Members of S. S. Steel Limited is scheduled to be held on Tuesday, 31 December, 2019 at 09:00 am. at "Spectra Convention Centre" House # 19, Road # 07, Gulshan -01, Dhaka -1212 to transact the following business:

### AGENDA

1. **To increase authorized:**  
To increase authorized capital by 50.00 crore;
2. **Report and Accounts:**  
To receive, consider and adopt the Directors' Report and the Audited Financial Statements of the Company for the year ended June 30, 2019 and Auditors' Report thereon.
3. **Dividends:**  
To declare Dividend for the year ended June 30, 2019 as recommended by the Board of Directors.
4. **Election/Re-Election of Directors:**  
To elect Directors in accordance with the provisions of Articles of Association of the Company.
5. **Appointment of Managing Director:**  
To confirm the appointment of Managing Director of the Company.
6. **Appointment of External Auditor:**  
To appoint External Auditors for the FY-2019-2020 and fixed their remuneration.
7. **Appointment of Compliance Auditor:**  
To appoint Compliance Auditors for the FY-2019-2020 and fixed their remuneration.

By the Order of the Board

Date: 15<sup>th</sup> December, 2019

Place: Dhaka

Sd/-

**Md. Mostafizur Rahman**

Company Secretary

### NOTES

- i. Shareholders, whose names appear on the members/Depository Register on the Record Date i.e. on 21<sup>st</sup> November, 2019 shall be eligible to attend the 18<sup>th</sup> Annual General Meeting of the Company and to receive the Dividend;
- ii. A Member form eligible to attend and vote at the Annual General Meeting may appoint a proxy to his/her instead. The proxy form attached with Annual Report 2019, duly filed in, signed and stamped, must be submitted at the Corporate Office of the Company not later than 48 hours before the fixed time of the meeting;
- iii. Only shareholders or their validly appointed proxies will be allowed to have access to registration process to attend the meeting;
- iv. Admission into the venue will be allowed strictly on submission of the attendance slip sent with the notice;
- v. Shareholders are requested to submit their queries on the Director's Report and the Financial Statements for the year ended June 30, 2019 at the Corporate Office of the Company at least 03 (three) working days before the day of Annual General Meeting;
- vi. The Annual Report for the year ended June 30, 2019 is available in the Company's website at [www.sssteel.biz](http://www.sssteel.biz);
- vii. No gift/benefit in cash or kind shall be paid to the holders or equity securities in terms of Clause ( C ) of the Notification No.SEC/SRMI/2009-193/154 dated 24<sup>th</sup> October, 2013 for attending 18<sup>th</sup> Annual General Meeting of the Company;

“বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশন-এর বিধি মোতাবেক আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার গিফট প্রদানের ব্যবস্থা থাকবে না”